

CALL TO ORDER, ROLL CALL AND PLEDGE

The October 18, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble¹, Kamp, Rasmussen², and Scarboro.

Staff members present: Brazel, Feilberg, Ginnard, Nelson, Osaki, Quenzer, Roberts, Smoot; and Warthan; City Attorney Lell.

Mayor Thomas noted, without objection, the excused absence of Councilmember Hanford. No objections were noted.

The Pledge of Allegiance was led by Mayor Thomas.

PUBLIC HEARING

1. AB16-137: 2017 Budget; First Public Hearing

Ms. Dianne Nelson, Finance Director, provided background information on AB16-137 and the required first public hearing for the 2017 Budget; and noted the second required public hearing on the 2017 Budget will be held November 15, 2016.

Mayor Thomas opened the public hearing.

The following person spoke regarding the 2017 Budget: Ms. Erin Angus-Snapka.

Councilmember Cudaback moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Kamp.
On vote,

Motion carried (4-0).

Councilmember Cudaback moved to close the public hearing; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Red Ribbon Week (October 24, through 31, 2016)

Mayor Thomas read the proclamation into the record and encouraged all Monroe's residents and businesses to participate in drug prevention education activities; making a visible statement that we are strongly committed to a drug-free community, during Red Ribbon Week – October 24, through October 31, 2016. The proclamation was presented to Samantha Franklin, from the 'Love an Addict' organization.

¹ CLERK'S NOTE: Councilmember Gamble arrived at approximately 8:14 p.m. during Mayor/Administrative Reports.

² CLERK'S NOTE: Councilmember Rasmussen arrived at approximately 7:23 p.m. during New Business #1.

COMMENTS FROM CITIZENS

The following person spoke regarding the intersection of Highway 2 and State Route 522: Ms. Rosie Tatel.

The following person spoke regarding Heroin in Old Town/homelessness in Monroe: Ms. Erin Angus-Snapka.

CONSENT AGENDA

1. Approval of the Minutes; October 11, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 87320 through 87356 and EFGT/ACH Payments in a total amount of \$1,991,614.80*)

Councilmember Davis moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (4-0).

NEW BUSINESS

1. AB16-138: 2017 Budget – Presentation of Utility and CIP Funds

Ms. Dianne Nelson, Finance Director, presented information on the 2017 Budget – Utilities, Capital Improvement Projects, and Special Revenue Funds; including expenses and revenues for the following Funds: Water, Water CIP, Sewer, Sewer CIP, Stormwater, Stormwater CIP, Revenue Bond Reserve, Special Revenue – Street Maintenance, CIP – Street Capital Projects, Agency – TBD Sales Tax Receipts, Streets, Streets CIP, General CIP, Parks CIP, North Kelsey Development, North Kelsey Debt Service, Donation, Tourism Lodging Tax, Narcotic/Drug Buy, and Real Estate Excise Tax (REET). Ms. Nelson also reviewed the budget process timeline.

General discussion ensued throughout the presentation regarding: water main replacements, vegetative swale rehabilitation, Stanton Park ditching project, gas tax revenues, downtown sidewalk pressure washing, Chain Lake Road sidewalk extension, Blueberry Street/N Kelsey Street intersection improvements, parks and trails CIP, Fairfield Park entry re-alignment, Cadman Pit Master Plan, Lake Tye Park updates, North Kelsey Debt and Development Funds, and the REET Fund.

2. AB16-139: Ordinance No. 018/2016, Converting Two Year At-Large Council Position to Four Year Position; First Reading

City Administrator Gene Brazel provided background information on AB16-139 and the proposed ordinance converting the two year 'At-Large' council position to a four year position.

Councilmember Kamp moved to accept as first reading Ordinance No. 018/2016, re-designating and amending the term of office for the City Council's at-large position from two years to four years in accordance with applicable state law; authorizing and directing appropriate administrative

implementation measures; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).³

3. AB16-140: Authorize Mayor to Sign Amendment No. 1 to Property Transfer Agreement with Snohomish County Fire Protection District No. 7

Mr. Brad Feilberg, Public Works Director, provided background information on AB16-140 and the proposed amendment to the Property Transfer Agreement with Snohomish County Fire Protection District No. 7.

Councilmember Rasmussen moved to authorize the Mayor to sign Amendment No. 1 to the Property Transfer Agreement with Snohomish County Fire Protection District No. 7; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

FINAL ACTION

1. AB16-141: Ordinance No. 017/2016, Setting 2017 Property Tax Levy; Final Reading

Ms. Nelson provided background information on AB16-141 and the proposed ordinance setting the 2017 Property Tax Levy.

General discussion ensued regarding timeline for approval of a property tax levy, deferring to a future meeting where all Councilmembers are present. Mayor Thomas stated AB16-141 would be placed on the October 25, 2016, Regular Meeting Agenda for further consideration.

COUNCILMEMBER REPORTS

1. ~~City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee (Councilmember Davis)~~ - **CANCELLED**
2. Individual Reports

Councilmember Rasmussen commented on the Monroe Job Fair and Snohomish County Leadership Day.

STAFF/DEPARTMENT REPORTS

1. Public Works Update

³ CLERK'S NOTE: The motion and vote on the requested action pertaining to AB16-139 took place directly following Final Action #1, due to technical difficulties with accessing the agenda packet/motion language.

No report was given at the time of the meeting.

MAYOR/ADMINISTRATIVE REPORTS

Mr. Brazel reported on the following subjects: citizen inquiry regarding Council payment, Economic Alliance projects timeline, Snohomish Health District (SHD) Per Capita Funding Request, and meeting with Burlington Northern.

Councilmembers Cudaback and Rasmussen requested a discussion regarding the SHD Per Capita Funding Request be added to a future agenda. The item was tentatively scheduled for the November 1, 2016, Regular Business Meeting.

1. *Monroe This Week (October 14, 2016, Edition No. 39)*

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 39, in the agenda packet, and reported on the following items: meeting with a representative from Congresswoman Del Bene's Office, chemical dependency/mental health/homelessness issues, 'tagging' and clean-up of bridge, social media posts, Tip-a-Cop event on October 22, 2016, at the Monroe Red Robin, Red Ribbon Week events, and Monroe Job Fair.

2. *Draft Agenda for October 25, 2016, Regular Business Meeting*

Mr. Brazel reviewed the draft agenda for the October 25, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

EXECUTIVE SESSION *(added at the time of the meeting)*

1. Potential Litigation [RCW 42.30.110(1)(i)] – 5 minutes
2. Collective Bargaining [RCW 42.30.140(4)(a)] – 5 minutes

Mayor Thomas stated there was need for two executive sessions – Potential Litigation and Collective Bargaining; City Attorney Lell read the appropriate citations into the record [RCW 42.30.110(1)(i) and RCW 42.30.140(4)(a)], and stated the session would last for approximately 10 minutes, in total.

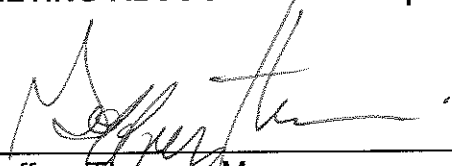
The meeting recessed into executive session at 8:28 p.m., was extended for an additional 55 minutes, and reconvened at 9:36 p.m.

ADJOURNMENT


There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,

Motion carried (6-0).

MEETING ADJOURNED: 9:36 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of October 25, 2016.